

# Quick Reference Guide



## File Controls

Command	Shortcut	Description
New	Ctrl+Alt+N	Create a new project file
Open	Ctrl+Alt+O	Open a project file
Save	Ctrl+Alt+S	Save the current project
Print	Ctrl+Alt+P	Print report(s)

## Text Edit

Command	Shortcut	Description
Cut	Ctrl+X	Cut selected text to paste
Copy	Ctrl+C	Copy selected text to paste
Paste	Ctrl+V	Paste Cut/Copied text
Undo	Ctrl+Z	Undo text edit/cut
Delete	Del	Delete selected text

## Analysis Summary

Command	Shortcut
Select all members	Ctrl+A
Select a range	Shift+click
Multi-select specific	Ctrl+click
Copy selected	Ctrl+C
Paste from clipboard	Ctrl+V

## Reports

Command	Shortcut
Engineering Report	Ctrl+Alt+E
Member Report	Ctrl+Alt+P
Shear, Moment, Deflctn.	Ctrl+Alt+H
Analyze Member	Ctrl+Alt+M

## Tab Shortcuts - Horizontal Member

Command	Shortcut
Spans	Alt+S
Settings Tab	Alt+T
Loads	Alt+L
Products	Alt+P
Holes	Alt+H

Command	Shortcut
Notch/Bevl.	Alt+O
Connections	Alt+C
Repairs	No Shortcut
Notes	Alt+N
Details	Alt+I

## Tab Shortcuts - Vertical Member

Command	Shortcut
Geometry	Alt+G
Settings	Alt+T
Loads	Alt+L
Products	Alt+P
Bearings	Alt+B

Command	Shortcut
Connections	Alt+C
- Multiple	Alt+M
- Lateral	Alt+A
Notes	Alt+N
Details	No Shortcut



Boise Cascade EWP Software Support  
 800-405-5969 | ewpsupport@bc.com  
 Mon-Fri 5am-4pm Pacific